

Residential Application Form

Please do not apply if you have applications pending on other properties and/or if you are not 100% interested in this property.

Please be advised, this application will only be processed once ALL details have been completed and all copies of all supporting documents attached. All people over 18 who will be living at the property must apply. Each applicant must submit an individual form, forms will not be processed until all applications received.



A. AGENT DETAILS

Burleigh Property Sales

Address: 21 Connor Street,

Burleigh Heads, QLD 4220

Phone: 07 5576 3535 **Email:** averil@burleighproperty.com

Fax: 07 5576 4550 **Website:** www.burleighproperty.com

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

Postcode

2. Lease commencement date?

Day Month Year

3. Lease term?

Years Months

4. How many tenants will occupy the property?

Adults Children Childrens D.O.B

5. Please provide details of any pets

Breed/type Council registration / number

1.

2.

C. PERSONAL DETAILS

6. Please give us your details

Are you a smoker? Tick Box

☐ No ☐ Yes

Mr ☐ Ms ☐ Miss ☐ Mrs ☐ Other ☐

Surname Given Name/s

Date of Birth

Driver's licence number

Driver's licence expiry date

Driver's licence state

Passport no.

Passport country

Pension no. (if applicable)

Pension type (if applicable)

7. Please provide your contact details

Home phone no.

Mobile phone no.

Work phone no.

Fax no.

Email address

8. What is your current address?

Postcode

D. APPLICANT HISTORY

9. How long have you lived at your current address?

Years Months

10. Why are you leaving this address?

11. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

\$

Landlord/agent's fax no.

Landlord/agent's email address

12. What was your previous residential address?

Postcode

13. How long did you live at this address?

Years Months

14. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

\$

Was bond refunded in full?

If not why not?

E. EMPLOYMENT HISTORY

15. Please provide your employment details

What is your occupation?

What is the nature of your employment?

(FULL TIME/PART TIME/CASUAL)

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

Years Months

Net Income

\$

16. Please provide your previous employment details

Occupation?

Employer's name

Contact name

Phone no.

Length of employment

Years Months

Net Income

\$

F. CONTACTS / REFERENCES

17. Please provide a contact in case of emergency

Surname

Given name/s

Relationship to you

Phone no.

18. Please provide details of your Next of Kin

Surname

Given name/s

Relationship to you

Phone no.

19. Please provide 2 personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

G. SUPPORTING INFORMATION

20. Please provide any extra information that may support your application:

H. OTHER INFORMATION

21. Car Registration

I. 100 POINTS OF ID REQUIRED:

We require 100 points of ID. You must have:

1. A current drivers Licence or other photo ID

2. Current proof of income

Applications without 100 points of ID will not be accepted.

Your 100 point check:

Drivers Licence..... 40 points

Passport..... 40 points

Birth Certificate / extract.....30 points

Other photo ID..... 30 points

Current proof of income.....20 points

Previous landlord reference..... 20 points

Motor Vehicle registration certificate..... 10 points

Bank statement / Credit card statement..... 10 points

Phone / Electricity / Gas account..... 10 points

Medicare / Health care card..... 10 points

Rates Notice (proof of ownership)..... 20 points

J. PAYMENT DETAILS

Property Rental

\$

per week

First payment of rent in advance

Rental Bond (4 weeks rent):

Sub Total

Less: Holding deposit (see below)

Amount payable on signing tenancy agreement

K. UTILITY CONNECTIONS

FREE Utility Connection Service - with a difference!

M

OVE ME IN

HASSLE FREE CONNECTIONS

Electricity

Internet

Pay TV

Gas

Phone

Insurance

• Access to genuinely discounted utility offers

• Choose your providers in your own time

• Save time and not have to speak with a call centre

• Connect all your services in around 3 minutes on your mobile or computer

• Sign up to receive a FREE Domino's voucher for 2 pizzas, garlic bread and drink, delivered.

We will send you a personal invitation to connect via email and text once you have been approved to rent a property. Please click on the link and take 3 minutes to sign up online.

Move Me In is a FREE utilities connection service that offers you great discounted-deals, saving you money right from the start! Other companies may have only ever offered you the standard off the shelf utility plans but Move Me In presents you with a selection of utility providers to choose from on our quick and easy online portal, so you can pick the discounted plan that suits you best.

E: support@movemein.com.au

P: 1300 911 947 www.movemein.com.au

L. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter Into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have Inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal Information from:

(a) The owner or the Agent of my current or previous residence;

(b) My personal referees and employer/s;

(c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;

I am aware that I may access my personal information by contacting -

• NTD: 1300 563 826

• TICA: 1902 220 346

• TRA: (02) 9363 9244

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

(a) communicate with the owner and select a tenant

(b) prepare lease/tenancy documents

(c) allow tradespeople or equivalent organisations to contact me

(d) lodge/claim/transfer to/from a Bond Authority

(e) refer to Tribunals/Courts & Statutory Authorities (where applicable)

(f) refer to collection agents/lawyers (where applicable)

(g) complete a credit check with NTD (National Tenancies Database)

1. This application is subject to the owner's approval.

2. The bond and first 2 weeks rent must be paid prior to collecting the keys. (Personal cheques and cash are NOT acceptable)

3. 1x weeks rent must be paid and lease agreements must be signed within 24 hours of application being approved.

4. This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant/s against the Owner or the Agent should any circumstances arise whereby the property is not ready for occupation by the due date.

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

Signature

Date